

**REQUEST FOR PROPOSALS
ACQ-2005-0923-RFP
AMENDMENT 1**

This is an amendment to Request for Proposals (RFP) ACQ-2005-0923-RFP issued by The Washington State Department of Transportation on October 28, 2005.

**I. The following are revisions to the Request for Proposals:
V-5 PROPOSAL FORMAT AND CONTENT**

The RFP Proposal shall include a cover letter and seven (7) distinct sections:

COVER LETTER. **
SECTION 1: Executive Summary **
SECTION 2: General Requirements
SECTION 3: Technical Proposal
SECTION 4: Management Proposal
SECTION 5: Price Proposal **
SECTION 6: Firm's Recent and Relevant Experience
SECTION 7: Certifications and Assurances Form **

II. This RFP is amended to include the following questions and answers:

Q1. We would like to get a list of the RFP recipients to develop a team in response to this RFP. Can you please send us an electronic version of this list.

A1. See attachment A.

Q2. On Page 25, Section VI-3.5 Sub-Contracting (MR), it states in the last sentence "In addition, supply the subcontractor's response to the information requested in the Section VI. Do the sub-contractor's have to submit all their information in all of SECTION VI - PROPOSALS including VI-4 TECHNICAL PROPOSAL and VI-5 MANAGEMENT PROPOSAL (SECTION 4), VI-6 PRICE PROPOSAL (SECTION 5) and VI-7 FIRM'S RECENT AND RELEVANT EXPERIENCE (SECTION 6)? Are you referring to SECTION VI or SECTION 6?

A2. Proposals must include V1-3 General Requirements (Section 2) for all subcontractors. Subcontractors are not required to submit in the remaining sections and subsections unless specifically stated.

Q3. On Page 18, top of page, outlines the order for which the proposal is to be submitted. In the document SECTION 5 is Price Proposal and SECTION 6 is Firm's Recent and Relevant Experience. This is inconsistent with the list on the top of Page 18. Which order is correct?

A3. The RFP is amended as follows:
V-5 Proposal Format and Content
Section 5: Price Proposal
Section 6 Firm's Recent and Relevant Experience

Q4. Do the subconsultants need to furnish information for Section 2 General Requirements (VI-3.1 to VI-3.9) and still within the 30 pages?

A4. See question and answer 2.

Q5. Seems the Budget in VI-4 is duplicating that of the Price Proposal that is not included in the 30 pages. Is that correct?

A5. No, these sections are different. Section V1-4 Technical Proposal (Section 3) clearly requires work plan, schedule, budget and deliverables. Section VI-6 Price Proposal only requires a proposal certification.

Q6. On page 18 of the RFP, there is a list of the seven sections of the proposal. For Section 5 and Section 6, the titles are numbered differently on pages 29 and 30 of the RFP. Which should we use? Which sections have the 30 page limit applied to them?

A6. See question 3.

Q7. In Section 6, Firm's Recent and Relevant Experience, on page 30, you ask us to list major contracts or other employment that relate to the services in the RFP. On the next page, in this section, you ask for a maximum of 5 one-page project descriptions. We are not clear what you are looking for in this section. Do we need to include five projects for each sub or should they be included in the five we submit for the team? Can we provide more than 5 project descriptions?

A7. Page 30 asks firms to list major contracts that relate to the firm's ability to perform services under this RFP. Page 31 asks the Firm to provide a one-page description of previous project similar in nature to this RFP.

Q8. Must the Letter of Intent to propose be signed by the CEO or can it be signed by a senior officer of the firm with signature authority? In attachment it says due Nov. 21 but in V-2 it says by 5 pm Nov. 8.

A8. Letters of Intent are due November 8, 2005 by 5:00 pm and can be signed by a senior officer with signature authority. Proposals are due November 21, 2005 by 5:00 pm.

Q9. Do both Primes and subs need to submit Letters of Intent? Or should just the Prime submit the letter?

A9. No, only the prime needs to submit a Letter of Intent.

Q10. Do subconsultants on a team need to sign and submit Exhibit C – Certifications and Assurances?

A10. No, the prime vendor submitting the proposal is the only one required to sign Exhibit C and return to WSDOT with the proposal.

Q11. I have content question regarding the Statewide Rail Capacity and System Needs Study regarding the General Requirements (Section 2), VI-3.2 and VI-3.3. One of our subconsultants has worked on 100's of WSDOT projects in the past 2 years, should we list all of the projects in the proposal or can we list the 10 most relevant projects to this study.

A11. If that is truly the case, please list the most recent last 10 projects and any others that may be relevant to this project.

Q12. Also for the current contracts with WSDOT, the Transportation Commission, and other private organizations implementing rail technologies, our subconsultant also has 100's of contracts they could list in this section. Should I have them list the 10 most relevant to this study?

A12. See question and answer 11.

Q13. Our firm is a subcontractor for one of the Washington State DOT On-Call Rail contracts. While we feel this will only enhance our knowledge of rail issues within the state and be a benefit to the project, will this exclude us from proposing for this project as a primary contractor?

A13. WSDOT does not consider that a firm's current rail related work for WSDOT precludes it from proposing on the Comprehensive Rail Study, nor will the study work preclude the firm from proposing on any new work. WSDOT study managers for future efforts will be guided by requirements for future work and may make decisions regarding potential conflicts for future work on a case-by-case basis.

Q14. What time are proposals due on November 21st?

A14. Proposals are due November 21, 2005 by close of business which is 5:00 pm.

Q15. Does the firm need to be licensed to work within the State of Washington?

A15. Yes, please see page 13 of the RFP.

Q16. If the consultant does not require 12 months to finish, will the pay schedule change?

A16. This would be adjusted in contract negotiations.

A17. Will the sign-up sheet be posted to a website?

A17. See Attachment B.

ALL OTHER TERMS AND CONDITIONS OF THIS RFP REMAIN IN FULL FORCE AND EFFECT.